

July 17, 2019

Dear Valued Supplier,

As part of our commitment to keep you informed of our merger activities with Univar, we wanted to share an important milestone in our integration journey. Effective September 1, 2019, we will move the assets of Nexeo Solutions LLC into Univar USA Inc., and the name of the combined entity will reflect our new name, Univar Solutions USA Inc. (Univar Solutions). Coming together under one legal entity and one operating platform are key steps in fulfilling our vision to redefine distribution and be the most valued chemical and ingredient distributor on the planet.

As a supplier that has done business with Nexeo Solutions Inc. there are several key steps that we would like you to take to ensure that our companies can continue to transact in an efficient manner.

The attached chart indicates what is changing and what is not changing as we become Univar Solutions. Included in this communication is a link to the new Univar Solutions USA Inc. credit information <u>Univar</u> <u>Solutions USA Inc. Credit Information</u>, a link to our new W-9 <u>Univar Solutions USA Inc. W-9</u> and a link to <u>Univar Solutions Financial Information</u>. If applicable, we will provide tax exemption certificates prior to September 1, 2019. If this information is not comprehensive enough to re-establish our account in your ERP system, *please advise by August 1, 2019* so that we can get you the information needed by the transition on September 1, 2019

Finally, during the transition period you will still encounter documents and labels with the legacy company branding or name. These are still legally valid documents and can be accepted as normal.

We truly appreciate your continued understanding and support during our journey to a fully integrated Univar Solutions USA Inc. Our primary focus of these changes continues to be ensuring exceptional service and making it easier to do business together.

We always value your feedback and questions, so please do not hesitate to reach out to your contacts or our centralized mailbox <u>VendorIntegrationQuestions@UnivarSolutions.com</u>.

Sincerely,

Mil In File

Mark Fisher President, Univar Solutions USA Inc.





	Nexeo Solutions LLC
What <i>is</i> changing?	 Legal Entity All of the assets currently owned by Nexeo Solutions LLC will be transferred to Univar Solutions USA Inc.
	• Federal Tax ID EIN The entity you will be transacting with will have a different Federal Tax ID/EIN than you are used to.
	• W-9 An updated W-9 will be issued as Univar Solutions USA Inc.
	• Tax Certificate, if applicable A new Tax Exemption Certificate will be issued as Univar Solutions USA Inc.
What <i>is</i> <i>not</i> changing?	 Procurement Modes, including EDI No change to current processes to place orders, transact and make payments.
	Product Marketing Manager Your Product Marketing Manager/Contact remains the same.
	Accounts Payable Representative Your Accounts Payable Representative remains the same.
	Purchasing Agent Your Purchasing Agent remains the same.
Action Required by Sept. 1, 2019	Update your system to reflect the change in legal entity with which you are accustomed to transacting
	□ Update your system with the new Federal Tax ID/EIN.
	□ Update your records with our new sales tax exemption certificate.
	□ Update your records with our new W-9 issued as Univar Solutions USA Inc.
	□ In some cases, depending on the terms of our contractual arrangement with you, either or both of our consents will be required to effectuate some of the planned changes. If that's the case, we will contact you and make appropriate arrangements.
	 Ensure changes are effective in your system on Sept. 1, 2019, but no sooner as advance action could disrupt operations.